

# Classroom Rules and Procedures for German I-IV

## Classroom Rules (as posted in classroom):

1. Be in your seat and excited to learn when the tardy bell rings.
2. Be prepared when you enter class (ie. books, notebooks, pen/pencil, paper, homework...)
3. *No food, drink, candy, or gum allowed during class.\**
4. Be respectful of fellow classmates and the teacher.\*\*

\* Water is allowed at any time; other drinks may be allowed if they have a lid. Snacks will be allowed at beginning or end of class only.

\*\* Phones and earbuds should be in backpacks unless given permission to use!

## Grading Policy:

<https://www.boerneisd.net/cms/lib/TX50000022/Centricity/Domain/79/2023-2024%20Secondary%20Grading%20Guidelines.pdf>

Work will be graded using a point system and weighted according to the district Grading Standards.

### All Levels – On-Level, Honors, and AP

**50 %** {Minor Grades (Quizzes\*, Homework, Classwork, etc.)

\*It is possible that quizzes may count more than once.

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**50%** {Projects (interpersonal/presentational), Research Papers, Portfolios

{Major tests (written, oral, Semester/Final exam components\*)

\*Semester and Final exams account for 15% of the overall semester average.

### Missing/Late work:

Missing work due to absences will be accepted in accordance with the BISD Secondary Grading Guidelines.

All work is due at the **beginning** of class. In accordance with the BISD Secondary Grading Guidelines, the following applies to graded assignments turned in late:

**All Levels** – Graded work will be accepted up to 2 class periods late. Work turned in 1 period late will start at a 70. Work turned in 2 periods late start at a 50. Work submitted after these deadlines will not be accepted and will receive a 0.

### Retakes:

Per BHS LOTE department policy in accordance with the BISD Secondary Grading Guidelines.

- Students may retake **any** written quiz below an 80 each nine weeks grading period.
- Students may retake a **maximum** of 1 written test below an 80 per nine weeks grading period.
- The recorded grade will be the higher of the two grades, with a maximum grade of 80.
- Exceptions to this policy are semester and final exams, where no retake is allowed.

Retakes or make-up tests will only be offered before school starting at **8:00 AM or by appointment**. Retakes must be done within a week of receiving their original grade.

### Translators & Academic Dishonesty:

Students may use print and online dictionaries to help them with classwork, homework, and projects, but they may not use online translators, such as Google Translate. Any form of translation assistance **AND/OR** having a phone/earphones/earbuds visible during an assessment is considered cheating. **Academic dishonesty (i.e. cheating) will result in a 0, with no opportunity for retake.**

### **Classroom Procedures:**

1. Use hand sanitizer when you come into class.
2. Get started on the warm up (Aktivität).
3. Pay attention, interact/participate, ask questions!
4. If applicable, wipe down Chromebooks, desks, etc.

**If you are absent**, check Google Classroom and reach out to me via email for clarification.

Be responsible and diligent and take ownership of your own learning. We are going to have a great year together!

### **Student QR code**

Please use the QR code to digitally “sign” and acknowledge these rules and procedures. If you are unable to use the QR code, please let me know.



### **Parent QR code**

I have read **both** the Classroom Rules and Procedures **AND** the **Letter to the Parents**.



Please use the QR code or this link (<http://bit.ly/GermanParentForm>) to digitally “sign” and provide some contact information: